

Management meeting March 19th, 2026, from 9.00-12.00 Kronehullet in building 142			Minute taker: LHK Moderator: PLL Participants: CSJ, PLA, PLL, AMA, ABP, PCA, MBA and LHK (secretary) Guests: BSV (up to and including 4), AW (item 2), SIBI (item 6) Apologies: LLS, TPB Moderator list: PLA, ABP, AMA, LLS, PLL, PCA	
	Subject (and responsible)	Setting/description/annex	Tim	Decision and who does what?
1	Agenda and minutes	Approval of agenda and minutes from last meeting 24.02.26.		The agenda and minutes were approved without comments.
Discussion and decision issues				
2	Code of Research 2026 (PLL, AW)	Presentation of the Research Committee's draft action plan for 2026 by Anne Winding. Discussion with a view to approval by the management team.		<p>Tech's Research Committee has requested a plan outlining how the departments will work with responsible conduct of research in 2026 across a number of focus areas. AW, together with the ENVS Research Committee, has prepared a set of slides presenting the initiatives at ENVS, including among others:</p> <ul style="list-style-type: none"> • Addressing the topic at a department meeting (responsible: Research Committee) • A presentation at one of the monthly Science and Soup events (responsible: Research Committee) • Presentation and dialogue at section meetings (responsible: Research Committee and section leaders) • Dialogue among academic staff across sections • Discussions between the PhD Committee and both PhD students and supervisors (responsible: PhD Committee) <p>AW noted that the committee would like to see more openness and dialogue around responsible conduct of research, so that it does not become a topic that feels difficult or conflict-laden to ask about.</p> <p>The management team expressed support for the Research Committee's draft. AW will submit it to the faculty.</p>
3	Economy (CSJ, BSV)	<ol style="list-style-type: none"> 1. ØR1-2026 preliminary 2. Application budgets and ReAp 3. Discussion of 'free' hours for PhD supervision in the "work programme" 		<ol style="list-style-type: none"> 1. BSV reviewed the preliminary figures for ØR1. These are not yet final.

				<p>2. BSV informed the group that the finance department is working on a robot that can handle the entry of applications sent to the ReAp mailbox. For the robot to process the incoming data - and for the application to be created in the ReAp system at all - it is essential that all relevant fields in the cover letter are completed. The orange fields must always be filled in; otherwise, the application is incomplete and will be returned.</p> <p>3. BSV asked about the definition and administration of free hours for PhD supervision and other activities. The management team discussed the matter. The topic will be addressed further at an upcoming FU meeting.</p>
4	Funding for the development of strategic research environments (the authority area) (PLA)	Decision on applications for the Research Reserve's additional funds for 2026.		PLA has received proposals from all sections and compiled them into an overview. The management team reviewed the individual proposals and ranked them in order of priority. PLA and LHK will ensure that the submission is sent to the faculty before the deadline on 20 March.
BREAK				
5	University Pedagogy Programme (both the regular track and the programme for advisory researchers) (MBA)	Clarification of the registration process, participants, etc.		MBA informed the group that a regular university pedagogy programme and a programme tailored for advisory researchers are planned to take place in Aarhus in autumn 2026. We have been offered the option of a course in Roskilde in spring 2027, although this will require a certain number of participants. The section heads each indicated how many potential participants they have. It was decided to wait until autumn 2027, when a programme for advisory researchers will be planned in Roskilde.
6	Introduction to AU project management courses with participation from AU (MBA)	At the management meeting on February 24 th , we agreed that at this meeting we would discuss a more detailed description of the content of AU's project management courses and assess whether it meets our needs.		SIBI has been in contact with one of AU's course coordinators and has received some descriptive material. SIBI presented the material to the management team. The management team discussed the proposal; there was agreement that the competencies provided by a project management course would be broadly useful across the department, and that it would be a good investment in the next generation for the department to purchase such a programme if there is sufficient interest. The section heads will each ask more specifically within their

				sections which employees are interested in a project management course. The timing could be sometime in 2027 - SIBI will confirm whether this is feasible.
7	Department seminar April 21st-22nd (MBA)	Status on the planning and agreements regarding any outstanding issues.		MBA provided an update on the status of the programme for this year's department seminar. The planning is well underway, but a few things still need to be followed up on, and it was agreed who will take care of this. A detailed programme will be sent out to all staff as soon as possible.
Landmarks				
8	Faculty management (CSJ)	The most recent faculty management meeting was held on 6 March (online). The next faculty management meetings will take place on 19 and 20 March (in person).		The meeting materials were briefly discussed. CSJ also provided information from his meeting with the Dean's Office on 10 March.
9	Staff (MBA)	a. Overview of employment, resignations, and positions in process. b. Mutual briefing on any staff matters.		a. The overview was acknowledged. b. Not to be referenced.
10	Any other announcements (all)			The circulated list of announcements is attached as an appendix.
11	Department meeting April 8th (all)	Agreement on the agenda for the upcoming department meeting.		<ul style="list-style-type: none"> • Relevant information about the upcoming department seminar • Reminder about the opportunity to apply for funding for writing camps in the first week of May • Information about the Summer Hangout 2026, including the date • Upcoming focus on responsible conduct of research at the department meeting, Science and Soup, and within the sections
12	Check in round (everyone)	Round-the-table status update.		This item was not discussed due to lack of time.
Conclusion (alle)				
13	Evaluation of the meeting	<ul style="list-style-type: none"> • Were there any agenda items that could have been handled differently? 		This item was not discussed due to lack of time.

		<ul style="list-style-type: none"> • Were there any items that could have been managed/prepared differently? • How was the meeting overall? 		
14	Communication in the sections	Agreement on what should be communicated to the sections after the management meeting to ensure a consistent level of information throughout the institute.		<ul style="list-style-type: none"> • Remember to complete all relevant fields in the application budget — fields marked in orange cannot be submitted to ReAp • Attention to postdocs who are not fully allocated • Gauge the level of interest in a project management course • Choir singers who would like to participate in the performance at the department seminar are very welcome to contact MBA
15	Evt.			